

Announcing Go Ask Debbie



July 2009

Dear Friends,

It's been a long time coming, but Go Ask Debbie is finally here!

Announcing GoAskDebbie.com, an exciting new website for learning many different types of computer software programs. If you've ever said "I have a stupid question...", then this is the site for you! Debbie's philosophy has always been "There's no such thing as a stupid question, if you don't know the answer."

For almost 20 years I have heard "Go Ask Debbie" when people need answers to computer questions. I was always told I have a knack for explaining things so that people understand. It just made sense to create a website to help as many people as possible. Technology can be overwhelming for many people and I've made it my promise to be the one that can explain things in laymen's terms - and help you with "those questions".

I hope you enjoy learning with Go Ask Debbie!

Sincerely,

Debbie McCusker
Go Ask Debbie

P.S. As Go Ask Debbie is just rolling out, please keep checking back, as we are constantly adding new training.

FREE e-Mail Merge Training

Have you ever tried to e-mail more than one person, but wanted the e-mail to be personalized? Using the BCC option is not an option. With Outlook e-Mail Merge, each recipient will receive the e-mail having it appear personalized to them. Information within the e-mail can be specific to the recipient.

Type your e-mail in the **Join Our Mailing List** button above and receive Go Ask Debbie's **Outlook e-Mail Merge Training Program FREE !**

Regular Price: \$ 19.95

4 Tips to a Great Powerpoint Presentation

Don't make Powerpoint too difficult. Follow these 4 Tips and you will be off to a Great Presentation!

1. **Typeface & Font** -
Choose a simple font. It is easier to read sans serif fonts (the straighter looking fonts) such as Helvetica, Arial, & Geneva. Aim BIG - larger fonts are easier to read. If you use anything smaller than 18 or 20 point fonts, many people may have trouble seeing.
2. **Colors & Schemes** -

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Keep it simple is the key here. Too much color or too busy of a scheme can be distracting. Also, a white background can give off a glare. Try a dark background with white text.

3. **Bullet Points** -

Do not overwhelm your audience with text. Use bullets to summarize your presentation. You do not want to read your presentation word for word.

4. **Graphics, Videos, & Charts** -

Use interactive features to make your presentation interesting, but don't use too many. This can also be distracting. Make your point with a simple graphic and move on.

Powerpoint has exciting tools & features, just beware of too much. The old rule of "Less is More" definitely applies here!



Go Ask Debbie is committed to improving your computer skills and helping you become more proficient. In today's technology age, you cannot afford to be "uncomfortable" with computers.

Go Ask Debbie is here for you!

So What Are You Waiting For?

Go Ask Debbie !

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